



## INTERIOR DESIGNER APPLICATION

**Thank you for your interest in CAPID (Conejo Association of Professional Interior Designers), a unique, local business network that connects emerging professionals, established professionals and relevant businesses in the interior design field.**

Required for Interior Designer Membership:

1) Employed or self-employed for three (3) or more years working as an Interior Designer,

**or**

2) A degree in Interior Design from an accredited school and at least one (1) year work experience as an interior designer, PLUS

1) Professional affiliation/certification with ASID, NKBA, NCDIQ, CID, IDS, IIDA,

**or**

2) Three (3) of the following:

- a. Resale Tax ID – Current CA State Sellers Permit #,
- b. 4 Trade Vendor References – Company name, Contact name and phone,
- c. Business License,
- d. Business Website,

**or**

3) Employed by a Design company or store for 6 or more years as an Interior Designer.

- Must live or work with the CAPID boundaries: Calabasas, Agoura, Thousand Oaks, Westlake Village, Simi Valley, Newbury Park, Moorpark, and Camarillo.
- Upon acceptance the new member will need to remit the annual dues of \$250.00. (Dues are prorated based on acceptance date.)

Applicant Name:

Business Name:

Business Website:

Email:

Business Address:

Business Phone:

Mobile Phone:



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Home Address:

# of Years in Business:

(List your industry experience and relevant education):

Please describe your specialties:

Please list your professional qualifications:

Please list other professional organizations with which you are affiliated (include category):

How do you share your business? Website, social media, business cards, other?

What vendors do you frequent in your business? List 4:

What do you hope to gain or contribute by being a member of CAPID?



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**For CAPID to continue to be successful, it is required that all members take part in various committees. Please check 3 that you might be interested in joining:**

Membership	Programs	Field Trips
Special Events	Publicity	CAPID Connect
Website	Resources	Sunshine
Executive Board	Budget	

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Requirements and Obligations of Interior Designer Membership:

- To attend a minimum of 6 meetings per year.
- To complete 0.1 Continuing Education Unit in Interior Design per year.
- To understand that you will be on provisional status for one year.

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The CAPID Board and the Membership Committee will review your application and contact you regarding your pending membership. Please be aware this process may take several weeks. Please do not attend any monthly meetings until you have received notification of your acceptance.

**I have read and understand the membership requirements and obligations. I attest to the accuracy of the information given in this application and am prepared to verify as needed. If accepted, I agree to abide by CAPID's by-laws and requirements. I will work toward maintaining and enhancing the prestige of the interior design profession.**

**Signature:** \_\_\_\_\_  
Insert your digital signature or type your name.

**Date:** \_\_\_\_\_

To submit with this application:

- Proofs of your education (if applicable) & work experience
- Copy of your business card

Please email the completed application package to:  
**Michelle Chiang** ([michellechiang.design@gmail.com](mailto:michellechiang.design@gmail.com))  
Membership Chair